

Application PR.INT

Please note for entries in fields with limited characters: No error message will be issued if the maximum number has been exceeded! Especially if you transfer text blocks by copy & paste. Redundant text will be truncated.

1. Applicant information:

Personal information:

Surname *

First Name *

Gender *

female male diverse

Faculty *

Institute (if applicable)

Chair / Working Group / Team (if applicable)

Room / Office

Phone (if applicable)

Email *

Publications (max. 5 examples, in order of importance):

Awards & Grants:

Other achievements:

2. Doctoral / Ph.D. project information:

(Working) Title of your doctoral / Ph.D. project*

Supervisor No. 1*

Supervisor No. 2

Beginning of doctoral / Ph.D. project *

Est. date of final examination / oral defense *

Are you a member of a structured doctoral programme? (e.g. IGSN, IDS, IGB, GSCB, RGS)*

Describe your doctoral / Ph.D. project (max. 2800 char.)*

[Describe your doctoral / Ph.D. project in a generally understandable way.]

3. Eligibility:

Note: You have to document at least 4 CP that are acknowledged for the Research School certificate, or by a structured doctoral programme.

Indicate your CP for the Research School certificate in your personal account of the RUB-Research School database. Please indicate your CP that you obtained with IDS, IGSN, IGB or GSCB in the field "Explanation" below.

I have 4CPs Yes

Explanation

4. Proposed project:

The proposed project is the project with which you apply for funding (research stay, package application*, field study, etc). It is *not* identical to your whole doctoral project.

Project title *

Project type *

If you apply for „Package application“ please indicate the included activities:

Activities within package

- Research stay
- Invitation of guest scientist
- Field research
- Conference stay
- Other

If you have chosen „other“ (project type) please indicate the activity here:

Beginning *

End *

Abstract (max. 3000 characters)*

[Summarize your proposed project in a way, that is understandable for both experts and non-expert. Consider that your application will be reviewed by scientists from other disciplines than your own.]

Keywords *

[e.g. molecular neurobiology, applied ethics, material science,...]

Project description (max. 8500 char)

[Describe the scientific content of your project (state-of-the-art, goals, methods, work-plan). Consider that your application is reviewed by scientists from other disciplines than your own. Explain the importance and the content of your project in a generally understandable way. The length of your statement should be proportional to the size of your project and the amount of funding you apply for.]

Impact of project on your doctoral studies (max. 1400 characters)

[Explain in what way your proposed project is conducive to your doctoral project as a whole and how your dissertation will benefit.]

Impact of project on international research contacts (max. 1400 characters)

[Explain how the proposed project improves your standing within the international scientific community. Propose criteria that help measure the success of the project with respect to your international contacts (e.g. future networks and exchange, joint projects or publications).]

Importance for your personal career (max. 1400 characters)

[Indicate how your career, inside or outside academia, benefits from your proposed project. Suggest criteria that can be used to measure the success of the project on the basis of a future career (e.g. postdoc opportunities, special qualifications, job offers, etc.).]

Importance of project on RUB (max. 1400 characters)

[Illustrate in which way your proposed project supports or enhances the position of Ruhr University Bochum and / or your own institute / chair / working group within the international scientific community. Suggest criteria that can be used to measure the benefits for RUB (e.g. future research collaborations).]

5. International Activity:

Collaboration Partner

If you conduct your proposed project in collaboration with an international partner, please indicate his name as well as university, institute, company or the organization he is associated with. You are required to submit either a letter of intent for cooperation, or, an official invitation.

Name, institution *

[Write the collaboration partner's name and university / institute / company seperated by comma]

Country *

More than one collaboration partner?

 Yes

 No

Conference / workshop / summer school: **PACKAGE APPLICATION**

Fill out the following form fields, only if your participation is part of a package application.

Title of conference

Type of activity *[talk, poster?]*

Location

6. Additional funding:

Note: Research School funding can be combined with grants from other institutions and sources (e.g. DAAD, DFG, EU, etc.). In case any other institution or international partner is supporting your project financially, indicate the costs already covered below.

I receive additional funding from the following institution / programme

Amount (in Euro)

Euro

7. Expenditures:

Use only digits, calculate in Euros.

Travel costs & visa

Euro

Accomodation

Euro

Conference fee Euro

Other costs Euro

Total costs * Euro

Explanation of costs (max. 3000 char.)*

[Use this box to explain expenditures, that might not be understandable at first glance.]

8. Attachments:

Note: **Please consider the information on the submission process on page 9.**

	PDF File submitted:
Letter of Reference	<input type="checkbox"/>
Invitation / Letter of Intent / CV of guest scientist	<input type="checkbox"/>
References / literature	<input type="checkbox"/>

[Please give a list of all the literature you refer to within your application (bibliography).]

Budget plan	<input type="checkbox"/>
Work plan	<input type="checkbox"/>

[Please submit a detailed work plan for your activity / each of your activities.]

9. Remarks on the preparation of the budget plan:

You are expected to work with **specific costs** and not lump sums (daily accommodation allowance). The whole budget plan must be transparent and well justified.

In the case of longer stays:

- Contact the host institute and ask for accommodation for visiting researchers (enclose feedback).
- Check the free market.
- Up to one hour travel time to and from the place of work by public transport is considered reasonable.
- The accommodation must be appropriate. Please specify your search criteria in the cost plan.

RUB Research School does not cover

- daily allowances ("Tagegeld")
- insurances: It is the applicants responsibility to make sure to have sufficient (health) insurance coverage during his/her stay abroad. (Everyone employed at RUB and who is going abroad for more than 6 weeks (with permit of business travel) can contact [Ms. Monika Weise](#) concerning health insurance)
- staff costs (assistants, translators etc.)
- costs for laboratory equipment, books or any other material costs

10. Statement:

Please read, before submitting your application:

[English Version]

Declaration:

I certify that the information provided in this application is accurate to the best of my knowledge. I am aware that false answers, whether intentional or the result of negligence, are illegal and that their discovery will lead to the revocation of my funding. Furthermore, I agree to inform Research School immediately of any changes or amendments. Incomplete applications will not be considered.

NOTE: The application and accompanying documents will remain with Research School. Personal data will be stored and processed in computer files only to the extent necessary for the administration of applications and in compliance with the "Datenschutzgesetz Nordrhein-Westfalen" (Data Protection Act of North Rhine Westphalia, § 4).

I acknowledge that the CCO, doctoral reviewers and board members will have access to my application in the context of the review process. I take responsibility for the completeness of my application, as well as accept that the accompanying data and documents will be stored at the Research School.

In case my application will be funded, I agree that the following data will be published on the Research School website: Name, location, cooperation partner, faculty, institute, project type.

[Deutsche Version]

Erklärung:

Ich bestätige hiermit, dass die von mir in diesem Antrag bereitgestellten Informationen richtig sind und die gemachten Angaben nach bestem Wissen ausgefüllt wurden und vollständig sind. Ich bin mir bewusst, dass falsche Angaben zur Ablehnung meines Antrages beziehungsweise zur Rückforderung bereits getätigter Zahlungen führen können. Des Weiteren bestätige ich, dass ich die Research School über Änderungen, die meinen Antrag oder mein Vorhaben betreffen, unmittelbar informiere.

Die Antragsunterlagen sowie alle weiteren von mir eingereichten Dokumente verbleiben bei der Research School. Nur für den Antrag erforderliche personenbezogene Daten werden, unter Erfüllung der Vorgaben des Datenschutzgesetzes Nordrhein-Westfalens (§ 4), prozessiert und gespeichert.

Ich habe zur Kenntnis genommen, dass mein Antrag im Rahmen des Begutachtungsprozesses von Mitgliedern des CCO, von Gutachtern und Gremienmitgliedern eingesehen werden kann. Ich habe die oben genannten Hinweise zur Verwendung meiner persönlichen Daten gelesen und bestätige, dass ich mit deren Speicherung und Prozessierung einverstanden bin. Mir ist bewusst, dass seitens der Research School nur vollständige Anträge bearbeitet werden und willige darin ein, dass meine Unterlagen und alle zusätzlich eingereichten Dokumente bei der Research School verbleiben.

Falls mein Antrag gefördert wird, bin ich damit einverstanden, dass folgende Daten auf der Website der Research School veröffentlicht werden: Name, Ort, Kooperationspartner, Fakultät, Institut, Projektart.

Informationen about submitting process:

Please save the completed form on your PC.

Send the form to:

sarah.gemicioglu@rs.rub.de

and attach all required **PDF files** to the Email.