

# Application IRB

## 1. Applicant information:

### Personal information:

Surname \*

First Name \*

Faculty \*

Institute (if applicable)

Chair / Working Group/Team (if applicable)

Room / Office

Phone (if applicable)

Email \*

Final grades master studies

### Publications:

### Awards & Grants:

### Other achievements:

## 2. Doctoral project information:

(Working) Title of your doctoral project\*

Supervisor No. 1\*

Supervisor No. 2

(Estimated) Beginning of doctoral project\*

Estimated date of final examination / oral defense\*

Are you a member of a structured doctoral programme? (e.g. IGSN, IDS, IGB, GSCB, RGS)\*

**Describe your doctoral project (max. 4200 characters)\***

*[Describe your doctoral project in a generally understandable way. If your doctoral project already has an international dimension, please also outline what that dimension consists of.]*

**Keywords \***

*[e.g. molecular neurobiology, applied ethics, material science,...]*

**3. Eligibility:**

- I am a Master student within my final semester. (If you have not been accepted as a doctoral researcher by your faculty yet, you have to submit a letter of your future supervisor confirming the supervision and the estimated start of the doctorate.)
- I am a doctoral researcher during my first year of the doctorate. (The time between the acceptance as a doctoral researcher (letter of acceptance by the faculty) and the decision on your IRB grant should not exceed 12 months.)

**4. Internationalization Concept:**

This section deals with your internationalization concept. **Please note:** For your IRB concept you do not need to include detailed time schedule, work plan and budget plan but a layout of activities suiting your internationalization plan for your doctorate. Write your concept in a generally understandable way.

**Your planned international activities (max. 4200 characters)\***

*[Please comment on the impact and benefit of your planned international activities for your doctoral project and for your qualification. Please take into account the feasibility of your concept and its activities.]*

**Impact of your internationalization concept on your developing network and your self-conception as a scientist (max. 2500 characters)\***

*[Please refer to your network and possible impacts on the networks of other researchers and/or RUB. Describe the impact on your visibility and situation in the research community.]*

**In addition to the IRB, the Research School also offers Project International (PR.INT) as a funding opportunity for the implementation of international research-relevant projects. Why do you apply for the IRB and not PR.INT? (max. 1900 characters)\***

*[Please describe the advantages that the IRB would have for the internationalization of your doctoral project compared to several separate PR.INT activities. Take note of the information on the IRB and PR.INT given on our homepage.]*

**Why are you the right candidate for the IRB (max. 1500 characters)?\***

## 5. Letter of Reference:

Letters of reference must be submitted confidentially via e-mail (Sarah.Gemicioglu@rs.rub.de) or mail (RUB Research School, Sarah Gemicioglu, FNO 01/146)

### **1<sup>st</sup> reference letter:**

*The first reference letter should be written by your first or second supervisor. It should focus on your personal and professional competencies. The purpose of the first reference letter is to convince the reviewers that you will successfully realize your internationalization concept and that you are the right person to be granted an IRB.*

### **2<sup>nd</sup> reference letter:**

*The second reference letter must be written by an expert in your field of research (it can be written by your first or second Supervisor, however, it is mandatory that both letters are written by different persons). The second reference letter should focus on your international concept with respect to your doctoral project. It should give an expert opinion on your cooperation partners and your intended international activities.*

## 6. Attachments:

### **References / literature:**

If you want to add a list of references (bibliography, not mandatory) please submit it together with your application.

### **Documents of proof:**

Please submit proof and certificates for each of your mentioned qualifications and skills (e.g. publications, grades, awards and grants) together with your application.

Additinal documents:


PDF File submitted:

<input type="checkbox"/>

## 7. Statement:

### Please read before submitting your application:

#### *[English Version]*

##### **Declaration:**

I certify that the information provided in this application is accurate to the best of my knowledge. I am aware that false answers, whether intentional or the result of negligence, are illegal and that their discovery will lead to the revocation of my funding. Furthermore, I agree to inform Research School immediately of any changes or amendments. Incomplete applications will not be considered.

*NOTE:* The application and accompanying documents will remain with Research School. Personal data will be stored and processed in computer files only to the extent necessary for the administration of applications and in compliance with the "Datenschutzgesetz Nordrhein-Westfalen" (Data Protection Act of North Rhine Westphalia, § 4).

I acknowledge that the CCO and board members will have access to my application in the context of the review process. I take responsibility for the completeness of my application, as well as accept that the accompanying data and documents will be stored at the Research School.

In case my application will be funded, I agree that the following data will be published on the Research School website: Name, location, cooperation partner, faculty, institute, project type.

#### *[Deutsche Version]*

##### **Erklärung:**

Ich bestätige hiermit, dass die von mir in diesem Antrag bereitgestellten Informationen richtig sind und die gemachten Angaben nach bestem Wissen ausgefüllt wurden und vollständig sind. Ich bin mir bewusst, dass falsche Angaben zur Ablehnung meines Antrages beziehungsweise zur Rückforderung bereits getätigter Zahlungen führen können. Des Weiteren bestätige ich, dass ich die Research School über Änderungen, die meinen Antrag oder mein Vorhaben betreffen, unmittelbar informiere.

Die Antragsunterlagen sowie alle weiteren von mir eingereichten Dokumente verbleiben bei der Research School. Nur für den Antrag erforderliche personenbezogene Daten werden, unter Erfüllung der Vorgaben des Datenschutzgesetzes Nordrhein-Westfalens (§ 4), prozessiert und gespeichert.

Ich habe zur Kenntnis genommen, dass mein Antrag im Rahmen des Begutachtungsprozesses von Mitgliedern des CCO und Gremienmitgliedern eingesehen werden kann. Ich habe die oben genannten Hinweise zur Verwendung meiner persönlichen Daten gelesen und bestätige, dass ich mit deren Speicherung und Prozessierung einverstanden bin. Mir ist bewusst, dass

seitens der Research School nur vollständige Anträge bearbeitet werden und willige darin ein, dass meine Unterlagen und alle zusätzlich eingereichten Dokumente bei der Research School verbleiben.

Falls mein Antrag gefördert wird, bin ich damit einverstanden, dass folgende Daten auf der Website der Research School veröffentlicht werden: Name, Ort, Kooperationspartner, Fakultät, Institut, Projektart.

### **Informationen about submitting process:**

Please save the completed form on your PC.

Send the form to:

**sarah.gemicioğlu@rs.rub.de**

and attach all required **PDF files** to the Email.

\*mandatory information